

**BEAVER COUNTY CLERK
TAMMY MILLIKAN
P. O. BOX 338
BEAVER, OKLAHOMA 73932
PHONE 580 625-3151**

TO WHOM IT MAY CONCERN:

Bids will be received until **March 3, 2017 at 5:00 P.M.** in the Beaver County Clerk's Office of the Beaver County Courthouse, Beaver, Oklahoma.

Said bids will be publicly opened and considered by the Board of Beaver County Commissioners in the Commissioner's Office on the **6th day of March, 2017 at 11:00 A.M.** with the right being reserved to reject any or all bids.

The following criteria should be met when submitting a bid:

1. The bid shall be made on the enclosed "Invitation to Bid" and the Affidavit of Non-Collusion must be signed and notarized.
2. All prices quoted shall be F.O.B. Beaver County.
3. Place your bid in a sealed envelope clearly marked, "**SEALED BID #4**". This ensures that the bid will not be voided due to accidental opening.
4. On all bids requiring services or contract labor, proof of liability insurance with at least \$1,000,000.00 liability and Workmen's Compensation is required. If you cannot furnish these you must furnish us with a Certificate of Non-Coverage.

NOTE: ALL BID PROPOSALS WILL BE DEEMED INVALID AND THEREFORE REJECTED WHICH DO NOT CONTAIN THE "INVITATION TO BID" AND THE SIGNED AND NOTARIZED "NON-COLLUSION AFFIDAVIT".

Thank you for your cooperation and participation in this bidding procedure. Should you have any questions, please feel free to contact the Beaver County Clerk's Office at (580) 625-3151.

Respectfully,

Tammy Millikan
Beaver County Clerk

Tammy Millikan, Beaver County Clerk
COUNTY PURCHASING OFFICE
P.O. Box 338
Beaver, Oklahoma
Phone: (580) 625-3151

INVITATION TO BID

| |
|---------------|
| Feb. 14, 2017 |
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PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE RELATING TO SUBMISSION OF THIS BID.

Notarized Affidavit completions and signature required on reverse side.

| BID NUMBER | BID CLOSING DATE AND HOUR | REQUIRED DELIVERY DATE |
|------------|---------------------------|------------------------|
| #4 | March 3, 2017 @ 5:00 P.M. | |

| | |
|--------|-------------------|
| TERMS: | DATE OF DELIVERY: |
|--------|-------------------|

| Item | Quantity | Unit of Issue | Description | Unit Price | Total |
|------|----------|---------------|---|------------|-------|
| | | | The Board of County Commissioners will open sealed bids for the sale of the following vehicle. 2004 Ford Ranger 4x4 XLT Pickup VIN# 1FTYR45E54PA15773 sold "as is". Bids must be received in the County Clerk's Office by March 3, 2017. Bids will be opened on March 6, 2017 at 11:00 A.M. The Board reserves the right to reject any or all bids. | | |

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Beaver County Courthouse, Beaver, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Beaver County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until _____
(Date)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussion between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day
of _____ 20_____.

My commission expires _____

NOTARY PUBLIC (CLERK OR JUDGE)

(SEAL)
Firm: _____
Signed by: _____ Title: _____
Print Name: _____
Address: _____ Phone: _____
City: _____ State: _____
Zip: _____

NOTE: Other terms and conditions can be added at the discretion of the county officer.